



AADI Donor Charter

Donors

As a charity seeking donations from the public we AADI aim to comply with the Guidelines for Charitable Organisations on Fundraising from the Public.

Our pledge is to treat all our donors with respect, honesty and openness.

We commit to being accountable and transparent so that donors and prospective donors can have full confidence in AADI.

We promise we will effectively apply your gifts to us for their intended purposes. We commit that you, our donors and prospective donors will:

- (a) Be informed of the organisation's mission, and of the way the organisation intends to use donated resources.
- (b) Be informed of the identity of those serving on the organisation's governing board, and that the board will exercise prudent judgement in its stewardship responsibilities.
- (c) Have access to the organisation's most recent financial statements.
- (d) Be assured your gifts will be used for the purposes for which they were given and receive appropriate acknowledgement and recognition.
- (e) Have an accurate description of AADI's activities and needs.
- (f) Be assured that AADI's policies and practices will direct any donations received to further AADI's mission.
- (g) Be assured where donations are made for a specific purpose, the donor's request will be honoured.
- (h) Be assured that if AADI invites the general public to donate to a specific cause, then AADI will have a plan for handling any shortfall or excess.
- (i) Be assured that information about your donation is handled with respect and with confidentiality to the extent provided by law.
- (j) Expect that all relationships with individuals representing the charity will be dealt with professionally.
- (k) Be informed whether those seeking donations are volunteers, employees of the organisation or hired third party agents.
- (l) Have easily available the agreed procedures for making and responding to complaints.
- (m) Have the opportunity for any personal contact details to be updated or deleted from mailing lists and to be informed if the organisation intends to share personal data with third parties. All handling of personal information is in accordance with GDPR requirements.
- (n) Receive prompt and informative answers to questions you might have of the organisation.



Volunteers

If or when a member of the public enquires about the employment standing of a fundraiser they must receive an accurate and open answer. The standing in this case relates to whether or not a fundraiser is a volunteer, a paid employee of the charitable organisation or a third-party agent working on behalf of the charity.

A form of words might be:

Volunteer: "I volunteer for AADI charity"

Employee: "I work for AADI charity"

Third Party Agent: "I work for {named company} and we have been engaged by AADI charity to raise funds for them"

AADI can confirm there is a Volunteer fundraising policy for its activities involving volunteers, including the relationship and communications with volunteers and how volunteers are managed.